



**CITY OF SNOQUALMIE
CITY COUNCIL REGULAR MEETING**

**MEETING MINUTES
SEPTEMBER 27, 2021**

This meeting was conducted remotely via Zoom Webinar under Governor Inslee's Proclamation 20-28.

| Mayor/Council Member | Email | Present |
|-----------------------------|--|----------------|
| Mayor Larson | mlarson@snoqualmiwa.gov | X |
| Bob Jeans | bjeans@snoqualmiewa.gov | X |
| Katherine Ross | kross@snoqualmiewa.gov | X |
| Bryan Holloway | bholloway@snoqualmiewa.gov | X |
| James Mayhew | jmayhew@snoqualmiewa.gov | X |
| Matt Laase | mlaase@snoqualmiewa.gov | X |
| Cara Christensen | cchristensen@snoqualmiewa.gov | X |
| Peggy Shepard | pshepard@snoqualmiewa.gov | X |

| Staff | Email | Present |
|--|--|----------------|
| Mark Correia, Interim City Administrator | mcorreia@snoqualmiewa.gov | X |
| Bob Sterbank, City Attorney | bsterbank@snoqualmiewa.gov | X |
| Nicole Wiebe, Interim City Clerk | nwiebe@snoqualmiewa.gov | X |
| Nick Almquist, Police Captain | nalmquist@snoqualmiewa.gov | X |
| Anna Astrakhan Asst City Attorney | aastrakhan@snoqualmiewa.gov | X |
| Mike Bailey, Interim Fire Chief | mbailey@snoqualmiewa.gov | X |
| Jimmie Betts, IT Systems Support | jbetts@snoqualmiewa.gov | X |
| Drew Bouta, Senior Financial Analyst | dbouta@snoqualmiewa.gov | X |
| Brian Coleman, Project Engineer | bcoleman@snoqualmiewa.gov | X |
| Mark Gerken, IT Support | mgerken@snoqualmiewa.gov | X |
| Jeff Hamlin, Engineer | jhamlin@snoqualmiewa.gov | X |
| Robert Hamud, Director Finance | rhamud@snoqualmiewa.gov | X |
| Mark Hofman, Community Dev. Director | mhofman@snoqualmiewa.gov | X |
| Carson Hornsby, Management Analyst | chornsby@snoqualmiewa.gov | X |
| Andy Latham, IT Support | alatham@snoqualmiewa.gov | X |
| Perry Phipps, Police Chief | pphipps@snoqualmiewa.gov | X |
| Jason Rogers, Senior Planner | jrogers@snoqualmiewa.gov | X |
| Kevin Smith, IT Director | ksmith@snoqualmiewa.gov | X |
| Andrew Vining, Engineer | avining@snoqualmiewa.gov | X |
| Other Attendees: | | |
| Deb Estrada | | |

A. CALL TO ORDER: Mayor Larson called the meeting to order 6:00pm

B. **APPROVE AGENDA:** Moved by CM Mayhew, Second by CM Holloway to approve the agenda as stated. Discussion. Motion carried 6 to 0.

C. **APPOINTMENTS/OATHS:** Mayor Larson administered the Oath of Office to Officer Rotnee Hakeem Smith. Mayor Larson introduced the Records Technician, Michael “L.T.” Liebtrau.

Mayor Larson presented the nomination of Deb Estrada to the City Clerk position. Moved by CM Mayhew, Second by CM Jeans to confirm Mayor Larson’s City Clerk nomination. Motion carried 6 to 0.

D. **PUBLIC COMMENT:** An opportunity was provided for public comment, however, there were no members of the public requesting to speak.

E. CONSENT AGENDA

Moved by CM Holloway, Second by CM Mayhew to approve the Consent Agenda including September 13, 2021, City Council Meeting Minutes and September 16, 2021, Special City Council Meeting Minutes and AG21-067. Discussion. Motion by CM Shepard to return AB21-067 to committee for further discussion about how change orders are brought to the City Council. Motion dies for lack of a second. Discussion. Motion carried 6 to 0

F. WARRANTS

Moved by CM Mayhew, Second by CM Holloway to approve the Claims/Warrants as stated in the Claims Report dated September 1, 2021 – September 15, 2021. Discussion. Motion carried 5 to 1 with CM Shepard voting against.

G. AGENDA BILLS

| | | |
|-----------------|---|---|
| AB21-064 | Ordinance 1254 updating School Impact Fees for 2022. Moved by CM Mayhew. Second by CM Ross. Motion carried by vote 6 to 0. | Adopted 6 to 0 |
| AB21-067 | Change Order #2 with Pacific Civil and Infrastructure, Inc., for the Snoqualmie Railroad Place, Newton, and Delta Street Utility Improvements. Approved via Consent Agenda. | Consent Agenda 6 to 0 |
| AB21-068 | Resolution 1593 Approving the Submittal of the Draft Water System Plan for review to the Department of Health, and Approving the Submittal of the Draft General Sewer Plan for Review to the Department of Ecology. Moved by CM Holloway. Second by CM Ross. Discussion Motion by CM Holloway. Second by CM Mayhew to replace the words in the resolution title from “approval” to “review” and change the test of the resolution to replace “review and approval” to “review” Discussion. | Adopted 5 to 1 CM Shepard voting against |

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|-----------------|--|---|
| | <p>Motion by CM Laase. Second by CM Holloway to amend the second motion to change the wording in the recommended motion from “approval” to “review” Discussion. Motion carried by vote of 6 to 0</p> <p>Discussion</p> <p>Motion by CM Mayhew. Second by CM Ross to further amend the resolution by changing the “fourth Whereas” to remove the words “update has been completed and a” Motion carried by a vote of 6 to 0</p> <p>Discussion</p> <p>CM Holloway’s motion to amend carries 6 to 0.</p> <p>Motion by CM Mayhew. Second by CM Ross to amend the summary statement to remove the words “complete” “and” and “approval”. Motion carried by a vote of 6 to 0.</p> <p>Discussion</p> <p>Main motion carried by a vote of 5 to 1 with CM Shepard voting against.</p> | |
| AB21-070 | <p>Ordinance Relating to City Council Review and Determination on Claims; Amending Section 3.85.050 of the Snoqualmie Municipal Code; and Providing for Severability and an Effective Date. Introduced by CM Mayhew. Discussion</p> | <p>Introduced. Action October 11 meeting.</p> |

H. REPORTS

1. Community Development Committee:

- i. Census Discussion
- ii. Mark Hofman, Community Development Director resignation

I. COMMITTEE OF THE WHOLE DISCUSSION

- 1. Legislative Agenda. Moved by CM Mayhew. Second by CM Ross to create the Legislative Ad-Hoc Committee comprised of CM Mayhew and CM Ross. Discussion. Motion carried 5 to 1 with CM Shepard voting against.
- 2. City Council Position 6 Vacancy. Moved by CM Mayhew. Second by CM Laase to appoint Cara Christensen to Council Position 6 for the remaining term until the certification of

the next general election. Discussion. Motion carried 5 to 1 with CM Shepard voting against.

Mayor Larson administered the Oath of Office to CM Christensen.

3. COVID-19 update by Interim City Administrator Correia.

J. ADJOURNMENT:

Moved by Councilmember Mayhew. Second by Councilmember Ross to adjourn. Motion carried 7 to 0. Mayor Larson adjourned the meeting at 7:41 pm.

Matthew R. Larson, Mayor

Attest:

Nicole Wiebe, Interim City Clerk

Minutes Written by Nicole Wiebe