

**REGULAR MEETING  
OF THE SNOQUALMIE CITY COUNCIL**

August 26, 2019

City Hall – Council Chambers  
38624 SE River Street

**REGULAR MEETING**

Mayor Larson called the meeting to order at 7:00 PM. Student Representatives from Mt. Si High School led the Pledge of Allegiance.

**PRESENT**

Mayor Larson

Council members

Bob Jeans

Katherine Ross

Bryan Holloway

James Mayhew

Matt Laase

Sean Sundwall

Peggy Shepard

Staff

Bob Larson, City Administrator

Ann Marie Soto, Acting City Attorney

Jodi Warren, City Clerk (left @ 8:45 PM)

Robert Hamud, Director of Finance

Ben Yazini, Consultant – Parks and Public Works

Nick Almquist, Police Captain

Perry Phipps, Police Chief

Brian Krause, Operations Manager

Larry White, Parks Superintendent

Joan Pliego, Communications Coordinator

Bryan Coleman, Project Engineer

Jason Rogers, Senior Planner

Blaise Underwood, Contract Manager

Dillon Gamble, Associate Planner

Drew Bouta, Accountant

Larry White, Parks Supervisor

Jimmie Betts , IT System Support

Mark Gerken, IT System Support

Nicole Sanders, Senior Planner

**ABSENT**

Council

Staff

Bob Sterbank, City Attorney

Debra Vigil, Director of Admin Services

Mark Correira, Fire Chief

Mark Hofman, Director of Community Development

## **APPROVAL OF AGENDA**

**MOVED** by Councilmember Jeans **SECOND** by Councilmember Holloway to approve the consent agenda as stated. Discussion.

Councilmember Shepard requested that the Claims/Warrants, AB19-103 and 110 be removed from the consent agenda.

**MOVED** by Councilmember Sundwall **SECOND** by Councilmember Laase to move AB19-105 to the top of the agenda, with AB19-107 and 108 following. **CARRIED** 7 to 0.

**MOVED** by Councilmember Sundwall **SECOND** by Councilmember Mayhew to substitute AB19-106. Motion **CARRIED** 6 to 1 with Councilmember Shepard against.

Main motion, as amended, **CARRIED** 7 to 0.

## **PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS**

### Proclamation

Mayor Larson proclaimed September as National Recovery Month. Cindy Bergh, Care Authorizer with the King County Behavioral Health and Recovery Division received the proclamation.

### Presentation

Representatives from Mt. Si High School gave a presentation on a proposal to designate an honorary street name – Wildcat Way.

## **CITIZEN COMMENTS**

Michelle Drowsdahl and Irene Wickstrom, representing the King County Library System reported on the King County Library usage and the programs provided.

Laura Smith (Snoqualmie Valley Community Network), Amy Biggs (Snoqualmie Valley Transportation), Lacey Yaeger (Snoqualmie Valley Senior Center) and Kristen Zurah (Trail Youth) reported on the Snoqualmie Valley Local Advocacy Group.

Rebecca Bastian, Snoqualmie thanked city workers for their work on the Railroad Days event, merchants for helping to keep the community alive and the Snoqualmie Tribe for their contribution.

William Donaldson, Snoqualmie commented about city resources, finances and the proposed community center improvements.

## CONSENT AGENDA

**Minutes** August 12, 2019 – Regular Council meeting minutes

**MOVED** by Councilmember Holloway **SECOND** by Councilmember Ross to approve the Consent Agenda which included the minutes from August 12, 2019. Motion **CARRIED** 7 to 0.

### Parks and Public Works Council Committee

**AB19-105**      **Resolution 1513 inspired by the Associated Student Body effort at Mt Si High School, designating an honorary street name of "Wildcat Way" for Meadowbrook Way SE, between State Route 202 and SE Park Street, while retaining the existing official street name and addressing.**

On August 19, 2019 the Planning Commission approved Resolution 19-02 recommending the City Council approve granting a portion of Meadowbrook Way SE to be know as "Wildcat Way". This designation is honorary only and does not change the official street name nor any mailing addresses along Meadowbrook Way SE.

**MOVED** by Councilmember Sundwall **SECOND** by Councilmember Holloway to approve Resolution 1513 inspired by the Associated Student Body effort at Mt Si High School, designating an honorary street name of "Wildcat Way" for Meadowbrook Way SE, between State Route 202 and SE Park Street, while retaining the existing official street name and addressing. Discussion. Motion **CARRIED** 7 to 0.

### Finance and Administration Council Committee

**AB19-107**      **Resolution 1514 adopting the Snoqualmie Valley School District Capital Facilities Plan 2019 - 2024**

The City and Snoqualmie Valley School District No. 410 also have executed an Interlocal Agreement to implement school impact fees. The Snoqualmie Vicinity Comprehensive Plan provides that the annual update of the Capital Facilities Plan be approved by the City Council by Resolution. This Resolution is the basis for the school impact fee which will be set by Ordinance.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Jeans to adopt Resolution No. 1514 adopting the Snoqualmie Valley School District Capital Facilities Plan 2019-2024. Discussion. Motion **CARRIED** 7 to 0.

**AB19-108**      **Ordinance updating the School Impact Fees pursuant to Ordinance No. 826 and Chapter 20.10 of the Snoqualmie Municipal Code**

Chapter 20.10 of the Snoqualmie Municipal Code establishes provisions for the assessment and collection of school impact fees pursuant to RCW Chapter 82.02. Chapter 20.10.100 requires that the fee schedule be reviewed and updated by the Council on an annual basis after the Council receives the District's plan and data required.

Councilmember Holloway introduced this proposed Ordinance. It will be considered for action on September 19 2019.

**Warrants** Claims Warrants / Checks No. 49557 - 47902 and Electronic Payments totaling \$992,010.94 and Payroll Warrants / Checks No. 72517 and Electronic Payments totaling \$137,325.00 as stated in the Claims Approval Report.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Sundwall to approve the Claims/Warrants as stated in the agenda packet. Motion **CARRIED** 6 to 1 with Councilmember Shepard against.

## **ORDINANCES**

### *Community Development Council Committee*

#### **AB19-061 Ordinance Adopting Shoreline Master Program Update**

The City is required by state law to periodically update the Shoreline Master Program, with the next update due on June 30, 2019. The City's existing SMP was adopted in 1971 and last updated in 1992. The City has attempted to update its SMP several times since 2000, however no updated SMP has been adopted. This updated SMP incorporates language to address significant changes in state law and administrative rules over the past 20 years concerning shorelines and critical areas. Following the City Council's adoption of the SMP, the City is required to obtain Department of Ecology's approval. Because Ecology approval is required, the City has limited flexibility in many of the revised standards. Staff has worked closely with Ecology to develop the updated SMP.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Sundwall to adopt Ordinance No. 1217 Adopting the Shoreline Master Program Update. Discussion.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Laase to amend the Shoreline Master Plan that has been submitted include modifications presented in red type. Discussion. Motion **CARRIED** 6 to 1 with Councilmember Shepard against.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Jeans to amend the Shoreline Master Program Update descriptions which appear in one to three spots which are presented under separate cover. Discussion. Motion **CARRIED** 6 to 1 with Councilmember Shepard against.

Motion, as amended, **CARRIED** 6 to 1 with Councilmember Shepard against.

Finance and Administration Council Committee

**AB#19-096**      **Ordinance amending Snoqualmie municipal code section 2.04.010 relating to the office of the City Clerk; amending Snoqualmie municipal code section 2.04.020 relating to the office of the Finance Director; providing for severability; and establishing an effective date**

Snoqualmie Municipal Code (SMC) Section 2.04.010 establishes the office of the city clerk and sets forth the duties of the city clerk; SMC Section 2.04.020 establishes the office of the finance director and sets forth the duties of the finance director. This is a "housekeeping" Ordinance which clarifies the duties of the city clerk and finance director, respectively, and to prevent any misinterpretation of those duties.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Holloway to adopt Ordinance No. 1218 amending Snoqualmie municipal code section 2.04.010 relating to the office of the City Clerk; amending Snoqualmie municipal code section 2.04.020 relating to the office of the Finance Director; providing for severability; and establishing an effective date. Discussion. Motion **CARRIED** 7 to 0.

**Council Committee Reports**

**REPORTS**

Parks and Public Works Council Committee

**AB#19-104**      **Resolution 1511 Ratifying a Two-Year Extension of the Comprehensive Garbage, Recyclables and Compostables Collection Agreement, and Providing for Severability and an Effective Date**

City of Snoqualmie's Comprehensive Garbage, Recyclables and Compostables Collection Agreement with Waste Management expired May 31, 2019. The City would like to exercise its first (of three) two-year option to extend the contract.

**MOVED** by Councilmember Sundwall **SECOND** by Holloway to adopt Resolution 1511 Ratifying a Two-Year Extension of the Comprehensive Garbage, Recyclables and Compostables Collection Agreement, and Providing for Severability and an Effective Date Discussion. Motion **CARRIED** 6 to 1 with Councilmember Shepard voting against.

**AB#19-106**      **Resolution 1512 Adopting the Non-Utilities Section of the City of Snoqualmie 2020 to 2025 Capital Improvement Plan**

The non-utilities section of the 2020-2025 Capital Improvement Plan (CIP), broadly consistent with the 2019-2020 City Council Goals and Objectives, guides the acquisition

and improvement of transportation, parks, and facilities capital infrastructure over a six-year period. This plan covers 27 capital projects or programs including 6 capital projects carried forward from the previous CIP, 14 new capital projects, and 7 capital programs devoted to the preservation of currently-built assets. This non-utilities CIP is anticipated to cost the City of Snoqualmie nearly \$49 million if fully implemented over the 2020 to 2025 period. To pay for planned expenditures, the City intends to use a mix of funding sources such as current cash balances, taxes, grants, and other increases. Given a concerted effort to apply sustainable financial planning principals, the non-utilities section of the 2020-2025 CIP will concurrently invest in the preservation and enhancement of critical infrastructure and maintain the financial health of Snoqualmie.

**MOVED** by Councilmember Sundwall **SECOND** by Mayhew to approve Resolution 1512 Adopting the Non-Utilities Section of the City of Snoqualmie 2020 to 2025 Capital Improvement Plan, and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 2 with Councilmembers Laase and Shepard voting against.

**AB#19-101      Resolution 1509 Determining the Lowest Responsible, Responsive Bidder; Rejecting the Bid of Skycorp LTD; Awarding a Small Works Contract to Dedicated Deconstruction and Demolition LLC. for the City of Snoqualmie 2019 Residential Deconstruction and Demolition Project; and Authorizing the Mayor to Execute the Same**

Since 2017 the City has acquired five flood-prone riverfront parcels, supported by grants and Flood Control District funding. Funding agreements require the City agrees to remove all structures from acquired parcels. The proposed agreement will utilize grant funding to secure salvage and demolition of acquired structures.

**MOVED** by Councilmember Sundwall **SECOND** by Councilmember Ross to approve adopt Resolution 1509 Determining the Lowest Responsible, Responsive Bidder; Rejecting the Bid of Skycorp LTD; Awarding a Small Works Contract to Dedicated Deconstruction and Demolition LLC. for the City of Snoqualmie 2019 Residential Deconstruction and Demolition Project; and Authorizing the Mayor to Execute the Same. Discussion.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Sundwall to amend the motion to make contingent upon verification that Dedicated Deconstruction and Demolition LLC is a valid bidder. Discussion. Motion **CARRIED** 7 to 0.

Motion, as amended, **CARRIED** 7 to 0.

Community Development Council Committee  
No report.

Finance and Administration Council Committee

**AB19-103 Contract for Services Agreement Between the City of Snoqualmie and the Mountains to Sound Greenway Trust**

The City received a \$19,500 Economic Development Partnership grant from the Port of Seattle toward the Snoqualmie Valley-wide marketing effort known as Savor Snoqualmie Valley. The grant provides that Mountains to Sound (MTS) is the project partner with the City. The Agreement with MTS provides services to the City for marketing efforts, and establishes project responsibilities for each party. The total amount includes \$13,000 in grant funds from the Port, \$6,500 from the City in matching funds, and also \$1,000 in in-kind contributions from the City. The in-kind contributions are from City staff time.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Ross to approve a Contract for Services Agreement between the City of Snoqualmie and the Mountains to Sound Greenway Trust. Discussion. Motion **CARRIED** 6 to 1 with Councilmember Shepard voting against.

**AB19-110 Approval of the Organizational Chart for the Finance Department to include a Financial Services Manager**

The Finance Director has re-assessed the needs of the Finance Department and in reviewing the Clark Nuber report determined the need to modify the organizational chart to include a Financial Services Manager. Any difference in the amount budgeted for wages will be absorbed by the vacant Receptionist position.

**MOVED** by Councilmember Mayhew **SECOND** by Councilmember Ross to approve the organizational chart for the Finance Department to include a Financial Services Manager. Discussion.

**MOVE** to call the question by Councilmember Sundwall. Motion **CARRIED** 6 to 1 with Councilmember Shepard Against.

Motion **CARRIED** 6 to 1 with Councilmember Shepard against.

Public Safety Council Committee

No report.

Committee of the Whole

No report.

**STAFF REPORTS**

No reports.

**ADJOURNMENT**

There being no further business to come before the Council, **MOVED** by Councilmember Holloway **SECOND** by Councilmember Ross to adjourn the meeting. Motion **CARRIED** 7 to 0. Mayor Larson adjourned the meeting at 9:37 PM.

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Matthew R. Larson, Mayor

Attest:

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Jodi Warren/MMC City Clerk

Minutes recorded by  
Jodi Warren, City Clerk and Joan Pliego, Communications Coordinator