

**REGULAR MEETING
OF THE SNOQUALMIE CITY COUNCIL**

July 22, 2019

City Hall – Council Chambers
38624 SE River Street

REGULAR MEETING

Mayor Larson called the meeting to order at 7:00 PM. Councilmember Shepard led the Pledge of Allegiance.

PRESENT

Mayor Larson

Council members

Bob Jeans

Katherine Ross

Bryan Holloway

James Mayhew

Matt Laase

Peggy Shepard

Staff

Bob Larson, City Administrator

Jodi Warren, City Clerk

Bob Sterbank, City Attorney

Mark Hofman, Director of Community Development

Mark Correira, Fire Chief

Nicole Sanders, Senior Planner (left @ 9:05 PM)

Robert Hamud, Director of Finance

Perry Phipps, Police Chief

Brian Krause, Operations Manager

Larry White, Parks Superintendent (left @ 9:10 PM)

Blaise Underwood, Contract Manager (left @ 9:10 PM)

Bryan Coleman, Project Engineer (left @ 9:15 PM)

Jason Rogers, Senior Planner (left @ 9:15 PM)

Jimmie Betts , IT System Support

Mark Gerken, IT System Support

ABSENT

Council

Sean Sundwall

Staff

Debra Vigil, Director of Admin Services

Joan Pliego, Communications Coordinator

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to excuse the absence of Councilmember Sundwall from the July 22, 2019 meeting. Motion **CARRIED** 6 to 0.

APPROVAL OF AGENDA

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve the consent agenda as stated. Discussion.

Councilmember Shepard that the Warrants and AB 19-085 be removed from the Consent Agenda.

MOVED by Councilmember Shepard **SECOND** by Councilmember Holloway that a fireworks ban be added to Committee of the Whole as a discussion item. Discussion. Councilmember Ross stated that the Public Safety Council Committee was addressing this issue and that there will be information coming to the Council at a later date. Motion was **withdrawn**.

Councilmember Mayhew requested that AB19-073 be removed from the consent agenda.

Motion, as amended, **CARRIED** 6 to 0.

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS

Public Hearing regarding the potential imposition of charges for the City of Snoqualmie's actual costs for providing electronically produced copies of public records, as allowed by law.

Mayor Larson opened the public hearing at 7:07 PM.

Anna Sotelo, Snoqualmie commented that the city needs to update the software for public records if changes are made.

William Donaldson, Snoqualmie stated that records are in disorder with poor organization and that all records should be made available online.

Richard Scheel, Snoqualmie commented regarding the hourly rate of staff working on records and spoke in opposition.

Seeing no one further moving to speak, Mayor Larson closed the public hearing at 7:11 PM.

Appointment

Mayor Larson appointed Steve Schommer as the Interim Information Technology Director conditioned on his signing of the offer letter.

MOVED by Councilmember Ross **SECOND** by Councilmember Holloway to confirm the appointment of Steve Schommer as stated by Mayor Larson. Discussion. Motion **CARRIED** 6 to 0.

Certificate of Appreciation

Mayor Larson presented a Certificate of Appreciation to the Native American Veteran's. While no one was in attendance to receive the Certificate, Mayor Larson expressed thanks for their service.

CITIZEN COMMENTS

Anna Sotelo, Snoqualmie commented regarding the sign code and permit review.

CONSENT AGENDA

Minutes July 8, 2019 – Regular Council meeting minutes

AB19-084 American Medical Response (AMR) - Ambulance Service Agreement Addendum

The City would like to enter into the agreement addendum with American Medical Response (AMR) for patient transport services.

AB19-083 Forest Land Response Agreement and Federal Grant Agreement - Agreement No. 15-122 (between the State of Washington Department of Natural Resources and the City of Snoqualmie)

The City would like to enter into an agreement with the Department of Natural Resources (DNR) for Fire Services. DNR provides fire protection services to a large number of acreages throughout the state. For short term immediate needs, DNR relies on mutual aid to support their responses.

MOVED by Councilmember Jeans **SECOND** by Councilmember Holloway to approve the consent agenda as stated. Discussion. Motion **CARRIED** 6 to 0.

ORDINANCES

Finance and Administration Council Committee

AB#19-066 Ordinance Amending Chapter 2.50 of the Snoqualmie Municipal Code related to Public Records Disclosure; providing for severability and an effective date.

The proposed Ordinance amends the Snoqualmie Municipal Code Chapter 2.50 in order to update references to provisions of the Revised Code of Washington ("RCW") applicable to public records, provide for adoption of the City's rules and regulations governing City responses to requests for public records under Ch. 42.56 RCW

MOVED by Councilmember Holloway **SECOND** by Councilmember Mayhew to adopt Ordinance No. 1216 Amending Chapter 2.50 of the Snoqualmie Municipal Code related to Public Records Disclosure; providing for severability and an effective date. Discussion. Motion **CARRIED** 4 to 2 with Councilmembers Laase and Shepard voting against.

AB#19-087 Ordinance Amending Ordinances 1210 and 1213 Adopting and Amending the 2019-2020 Biennial Budget; and Providing for severability and an effective date

The proposed amendment would delete Fund Nos. 303, Parks Improvement Fund, 310 Transportation Capital Fund and 324 Snoqualmie Parkway Fund, 326 Sidewalk Construction Fund and 327 Complete Streets Award Fund from the list of funds subject to the limitation that expenditures be only for projects included in an approved non-utility Capital Improvement Program. The purpose of the amendment would allow expenditure of already-appropriated funds for the following activities: Fund 303 Parks improvement Fund - Koinonia Park Improvement Project, Fund 310 Transportation Capital Fund - I-90 Interchange Funding and Fisher Ave Grant Pass-Through, Fund 324 Snoqualmie Parkway Fund - Signal Painting, Fund 326 - Sidewalk Construction Fund and Sidewalk Repair Projects, and Fund 327 Complete Streets Award Fund - Downtown Pedestrian Safety Improvements. A substitute Ordinance is provided which, in addition to amending the budget ordinances as described above, would waive the requirement for a second reading under Council Rules of Procedure 9.6.2.2 in order to avoid expiration of public bids or state and/or federal grant fund agreements.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to adopt substitute Ordinance Amending Ordinances 1210 and 1213 Adopting and Amending the 2019-2020 Biennial Budget; and providing for severability and an effective date. Discussion.

Point of Order by Councilmember Mayhew to inquire if an increase in appropriation requires a super majority. Attorney Sterbank responded that a super majority is not needed.

MOVED by Councilmember Laase **SECOND** by Councilmember Holloway to strike fund 324, 326 and 327 from the list of funds in the motion. Discussion.

Point of Order by Councilmember Holloway to state that there is no 2019 approved CIP list – only 2017. It was noted that the current CIP list is 2014-2020.

BREAK from 8:30 PM to 8:41 PM

Motion by Councilmember Laase to strike fund 324, 326 and 327 from the list of funds in the motion **WITHDRAWN**.

Original motion **WITHDRAWN**.

Councilmember Holloway reintroduced Agenda Bill 19-087 with content as recommended by Councilmember Mayhew.

MOVED by Councilmember Mayhew **SECOND** by Councilmember Ross to add four projects to the current 2017 through 2022 non-utility CIP list that is approved by the Council – adding four projects to that list – being the parkway pole painting project, the

downtown sidewalks project, the Complete Streets project and the I-90 Interchange project. Discussion.

MOVED by Councilmember Holloway **SECOND** by Councilmember Jeans to remove the pole painting. Discussion. Motion **CARRIED** 6 to 0.

Point of Order by Councilmember Shepard inquiring as to whether a public comment time was provided for this agenda bill. Mayor Larson responded that an opportunity was provided.

Motion, as amended, **CARRIED** 6 to 0.

Council Committee Reports
REPORTS

Parks and Public Works Council Committee

AB#19-081 Resolution 1502 Determining The Lowest Responsible, Responsive Bidder, Rejecting The Bid Of Rocky Bay Construction, Awarding A Public Works Contract To Green Slate Landscaping, Inc. For The Koinonia Park Improvement Project, And Authorize The Mayor To Execute The Same

RCW's establishes procedures relating to the to the awarding of public works contracts. The city advertised and received five bids for the project. The bid proposal submitted by Green Slate Landscaping Inc. was the lowest responsive and responsible bid. City staff have checked references and otherwise determined that Green Slate Landscaping Inc., meets the mandatory bidder responsibility criteria specified in RCW 39.04.350(1) and any applicable supplemental bidder responsibility criteria adopted by the City of Snoqualmie. A SUBSTITUTE RESOLUTION is attached which rejects the bid of Rocky Bay Construction as unresponsive.

MOVED by Councilmember Laase **SECOND** by Holloway to adopt Resolution 1502 determining the lowest responsible, responsive bidder, Rejecting The Bid Of Rocky Bay Construction, Awarding A Public Works Contract To Green Slate Landscaping, Inc. For The Koinonia Park Improvement Project, And Authorize The Mayor To Execute The Same. Discussion. Motion **CARRIED** 6 to 0 with Councilmember voting against.

Community Development Council Committee

AB19-073 Third amendment to the Riverwalk Phase I Design Agreement with Berger Partnership

Under AB16-002, AB17-067, and AB18-084 the City approved an agreement and the first two Amendments for Snoqualmie Riverwalk Phase I design and bid-ready construction plans with Berger Partnership for \$848,875. The Third Amendment

extends the contract end date. The contract costs are approved in Fund #313 Riverwalk Construction in the Adopted 2019-2020 Budget.

MOVED by Councilmember Jeans **SECOND** by Councilmember Holloway to approve the Third Amendment to the Riverwalk Phase 1 Design Agreement with Berger Partnership. Discussion. Motion **CARRIED** 6 to 0.

AB#19-082 Economic Development Partnership Agreement between the Port of Seattle and the City of Snoqualmie

The Port of Seattle Economic Development Partnership Program is intended to support local community economic development activities. Funding equivalent to the City's population is available, and the Program requires a City to contribute a minimum of 50% matching funds. The City received \$13,000 via this program to support the Snoqualmie Valley-wide marketing effort known as Savor Snoqualmie Valley. The City will provide \$6,500 matching funds and \$1,000 in in-kind contributions in support of Savor Snoqualmie Valley.

MOVED by Councilmember Jeans **SECOND** by Ross to approve an Economic Development Partnership Agreement between the Port of Seattle and the City of Snoqualmie. Discussion. Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

Finance and Administration Council Committee

Approval of Warrants

Claims/Warrant Report -

MOVED by Councilmember Holloway **SECOND** by Councilmember Mayhew to approve the Warrant/Claims as stated in the Claims Approval Report - Claims/Warrants 49240 – 49347 totaling \$874,582.89 and Payroll Claims/Warrants 72491 and electronic payments totaling \$134,650.00. Discussion.

MOVED by Councilmember Ross **SECOND** by Councilmember Jeans to call the question. Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

Motion **CARRIED** 6 to 0.

AB19-085 Addendum to the Agreement for Consultant Services with Agreement Dynamics, Inc. (Employee Satisfaction/Climate Survey)

The Council approved a Consultant Agreement with Agreement Dynamics, Inc. for an Employee Satisfaction/Climate Survey. The survey is complete and administration desires to enter into an Addendum to the Agreement to provide for a scope of work

to assist with the roll out and implementation of the 2019 Employee Satisfaction/Climate Survey.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve the Addendum to the Agreement for Consultant Services with Agreement Dynamics, Inc and authorize the Mayor to sign. Discussion. Motion **CARRIED** 6 to 0.

AB#19-067 Resolution 1501 Adopting Rules Pertaining to Requests for Public Records submitted pursuant to the Public Records Act, Chapter 42.56 RCW

It would be in the best interest of the City to adopt rules governing the process for requesting public records, responding to public records requests, and imposing such charges as allowed by law for the cost of providing requested public records.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve Resolution 1501 Adopting Rules Pertaining to Requests for Public Records submitted pursuant to the Public Records Act, Chapter 42.56 RCW. Discussion. Motion **CARRIED** 4 to 2 with Councilmembers Laase and Shepard voting against.

MEETING TIME EXTENDED

MOVED by Councilmember Laase **SECOND** by Councilmember Jeans to extend the meeting past 10:00 PM. Motion **CARRIED** 5 to 1 with Councilmember Holloway **voting** against.

AB#19-086 Citywide Phone System Upgrade and Network Switches Refresh

The city needs to consolidate the telephony system in one platform and upgrade existing obsolete telephony hardware. This is a planned replacement. The price has been negotiated through Ombia Contract Pricing via Department of the State of Washington Department of Enterprise Services. The vendor will be SHI International.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve a Citywide Phone System Upgrade and Network Switches Refresh with SHI International and authorize the Mayor to sign a contract/purchase order to be approved by the City Attorney. Discussion. Motion **CARRIED** 6 to 0.

FOR THE RECORD: COUNCILMEMBER MAYHEW LEFT AT 10:00 PM

AB#19-088 Interlocal Agreement between the Cities of Covington, Maple Valley and Snoqualmie regarding funding for Interstate 90 Westbound On-Ramp Improvement Project

This Interlocal Agreement memorializes the Parties' respective financial contributions towards the design and construction costs of temporary improvements to the westbound Interstate 90 on-ramp and to provide the conditions governing pro rata refunds of the same in the event that the improvements are not constructed.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve the Interlocal Agreement between the Cities of Covington, Maple Valley and Snoqualmie regarding funding for Interstate 90 Westbound On-Ramp Improvement Project and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 0.

Public Safety Council Committee

No report.

COMMITTEE OF THE WHOLE

No report.

STAFF REPORTS

Mayor Larson stated that staff reports are verbal and asked staff if they had any report.

EXECUTIVE SESSIONS

Mayor Larson called for two Executive Sessions at 10:10 PM regarding potential litigation pursuant to RCW 42.30.110 (1) (i) (ii) stating that the Executive is anticipated to last approximately 30minutes and stated that Bob Larson, Bob Sterbank are to be in attendance and that there may be action following.

Mayor Larson reconvened the regular meeting at 10:45 PM.

MOVED by Councilmember Holloway **SECOND** by Councilmember Ross to approve a Stipulated Settlement Agreement with Clear Creek Contractors for \$13,750.00. Motion **CARRIED** 5 to 0.

ADJOURNMENT

There being no further business to come before the Council, **Mayor** Larson adjourned the meeting at 10:46 PM.

Matthew R. Larson, Mayor

Attest:

Jodi Warren/MMC City Clerk

Minutes recorded by
Jodi Warren, City Clerk