

**REGULAR MEETING
OF THE SNOQUALMIE CITY COUNCIL**

June 24, 2019

City Hall – Council Chambers
38624 SE River Street

REGULAR MEETING

Mayor Larson called the meeting to order at 7:00 PM. Councilmember Laase led the Pledge of Allegiance.

PRESENT

Mayor Larson

Council members

Katherine Ross
James Mayhew
Matt Laase
Sean Sundwall
Peggy Shepard

Staff

Bob Larson, City Administrator
Jodi Warren, City Clerk
Bob Sterbank, City Attorney
PJ Rodriguez, Director of Information Technology
Mark Hofman, Director of Community Development
Mark Correira, Fire Chief
Nicole Sanders, Senior Planner (left @ 8:35 PM)
Joan Pliego, Communications Coordinator
Brian Krause, Operations Manager
Jeff Hamlin, Utility Engineer (left @ 8:35 PM)
Bryan Coleman, Engineer
Nick Almquist, Police Captain
Brandon Ecker, IT System Support
Andrew Latham, IT System Support

ABSENT

Council

Bob Jeans
Bryan Holloway

Staff

Dan Marcinko, Director of Parks and Public Works
Debra Vigil, Director of Admin Services
Robert Hamud, Director of Finance
Perry Phipps, Police Chief
Todd Saxberg, Operations Manager

MOVED by Councilmember Ross **SECOND** by Councilmember Laase to excuse the absence of Councilmembers Jeans and Holloway from the June 24, 2019 meeting. Motion **CARRIED** 5 to 0.

APPROVAL OF AGENDA

MOVED by Councilmember Mayhew **SECOND** by Councilmember Laase to approve the consent agenda as stated. Discussion.

Councilmember Shepard requested that the Warrants be removed from the Consent Agenda.

Motion, as amended, **CARRIED** 5 to 0.

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS

Public Hearing

Six Year Transportation Improvement Plan

Mayor Larson opened the public hearing on the Six Year Transportation Improvement Plan at 7:01 PM.

Fuzzy Fletcher, Snoqualmie commented that on Staff Recommendation # 10, SR 202 and River, that the light be changed from a pedestrian signal to a regular traffic signal.

Wayne Russell, Snoqualmie commented about where the Transportation Benefit District funds have been spent and stated that we will have traffic jams on SR 202.

Anna Sotelo, Snoqualmie commented that she believe that there was a grant for a crosswalk signal at SR 202 and River.

Seeing no one move to speak, Mayor Larson closed the public hearing at 7:06 PM.

CITIZEN COMMENTS

Robert Keeton introduced Nikki Lloyd, the new Executive Director of the Sno Valley Food Bank, and Nancy Jones, Board President.

CONSENT AGENDA

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AB19-071 Technology Services Scope Expansion between the City of Snoqualmie and the City of Duvall (Amendment 2)

The City of Duvall wishes to expand the existing technology services provided by the City of Snoqualmie. The City of Snoqualmie provides 100 hours/month of all-inclusive (operational and travel time) technology services. The City of Duvall recommends amending the current ILA providing for travel time to be charged/billed separately from the 100 hours of allocated, monthly I.T. service/work time potentially adding 18-20 hours to the existing contract.

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MOVED by Councilmember Mayhew **SECOND** by Councilmember Ross to approve the consent agenda as stated. Motion **CARRIED** 5 to 0.

ORDINANCES

No Ordinances for consideration.

Council Committee Reports

REPORTS

Parks and Public Works Council Committee

AB#19-069 Amendment No. 2 with Aspect Consulting LLC for Water Rights Assistance

The City of Snoqualmie requires additional water source and supply enhancements to support future developments planned within the City's 2032 Comprehensive Plan. The City currently has a contract agreement with Aspect Consulting LLC to provide consulting services for the acquisition of additional water supply. This project is an amendment to the existing contract, not to exceed \$93,560, to move forward with opportunities identified in the previous phase of work.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Laase to approve Amendment No. 2 with Aspect Consulting LLC for Water Rights Assistance, and authorize the Mayor to sign. Discussion.

MOVED by Councilmember Mayhew **SECOND** by Councilmember Sundwall to amend the motion and add the words "provided funds are from the utilities capital fund and in the currently approved CIP. Motion **CARRIED** 4 to 1 with Councilmember Shepard voting against.

Main Motion, as amended, **CARRIED** 4 to 1 with Councilmember Shepard voting against.

AB#19-070 Authorize a Request for Proposal for Engineering Consulting Services for the Town Center Phase 3 Project

The Town Center Phase 3 project will improve the SR202 (Railroad Avenue) corridor between SE Northern Street and the SR202 bridge over the Snoqualmie River. The project includes a new trail bridge over Kimball Creek; one-half-mile of multipurpose path upgrades; improved roadway and pedestrian illumination system; ADA upgrades; and undergrounding of aerial lines. With grant funding now in place, the City is ready to begin the design phase of this project. With council approval, staff will advertise the Request For Qualifications (RFQ) for the selection of a consultant team to move the project forward through planning, programming, design and permitting. The design phase of this project is estimated to span approximately 14 months and scheduled for completion in December of 2020. Construction is anticipated to begin in summer of 2021.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Ross to authorize a Request for Proposal for Engineering Consulting Services for the Town Center Phase 3 Project. Discussion. Motion **CARRIED** 5 to 0.

AB#19-075 Resolution 1500 adopting the City's Six-Year Transportation Improvement Plan for the Period 2020 through 2025

State law requires each city to develop a local six year transportation improvement plan (STIP), and that it be annually updated. It also requires that projects be included in order for cities to compete for transportation funding grants from most federal and state sources.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Laase to adopt Resolution 1500 adopting the City's Six Year Transportation Improvement Plan for the period 2020 through 2025. Discussion. Motion **CARRIED** 5 to 0.

Community Development Council Committee

AB#19-072 Northwest Hydraulic Consultants Task Order 45, Conditional Letter of Map Revision (CLOMR) phase 3

This Agenda Bill would authorize a first phase of services to submit a Conditional Letter of Map Revision (CLOMR) to FEMA, under the City on-call contract with Northwest Hydraulic Consultants (NHC). NHC Task Order 45 will provide deliverables for \$44,445.00, within the Fund #130 Professional Services funding levels adopted in the 2019-2020 City budget.

MOVED by Councilmember Mayhew **SECOND** by Councilmember Laase to approve Northwest Hydraulic Consultants Task Order 45, Conditional Letter of Map Revision (CLOMR) phase 3, and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 0.

Finance and Administration Council Committee

Approval of Warrants

Claims/Warrant Report -

MOVED by Councilmember Mayhew **SECOND** by Councilmember Ross to approve Claims Warrants 48846 - 49080 / Checks and Electronic Payments in the amount of \$1,061,732.30 and Payroll Warrants 72466 / Checks and Electronic Payments in the amount of \$132,725.00. Warrant/Claims as stated in the Claims Approval Report. Discussion.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Mayhew to call the question. Motion **CARRIED** 4 to 1 with Councilmember Shepard voting against.

Motion **CARRIED** 4 to 1 with Councilmember Shepard_voting against.

AB#19-074 Approval of Memorandum of Understanding for EMC Research for the purpose of community research regarding a potential expansion of the Snoqualmie Community Center.

The City of Snoqualmie Administration and City Council are considering a potential expansion of the Snoqualmie Community Center, which may include an aquatics facility. This consideration would benefit from a scientific study of Snoqualmie residents' thoughts and opinions. EMC Research provided research and survey services twice in past years and the administration is confident in its service practices and reporting.

MOVED by Councilmember Mayhew **SECOND** by Ross to approve the Memorandum of Understanding for EMC Research. Discussion. Motion **CARRIED** 3 to 2 with Councilmembers Laase and Shepard voting against.

Public Safety Council Committee

No report.

COMMITTEE OF THE WHOLE

No report.

STAFF REPORTS

Mayor Larson stated that staff reports are verbal and asked staff if they had anything to report.

EXECUTIVE SESSION

Mayor Larson called for an Executive Session at 9:15 PM regarding a personnel issue pursuant to RCW 42.30.110 (1) (G), stating that the Executive is anticipated to last approximately 20 minutes and stated that Bob Larson and Bob Sterbank are to be in attendance and that there may be action following.

Mayor Larson reconvened the regular meeting at 9:40 PM.

AB#19-076 PROFESSIONAL SERVICES AGREEMENT WITH MUNIMANAGE, LLC TO PROVIDE PUBLIC WORKS CONSULTING SERVICES THROUGH A PROFESSIONAL SERVICES AGREEMENT.

The City desires the services of Consultant, Munimanager, LLC, to provide public works consulting services through a Professional Services (Consultant) Agreement.

MOVED by Councilmember Mayhew **SECOND** by Ross to approve a Professional Services Agreement with Munimanager LLC to provide public works consulting services and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 0.

**MOTION SEPARATION AGREEMENT BETWEEN THE CITY AND DANIEL
MARCINKO**

The City desire execute a Separation Agreement with Daniel Marcinko, Director of Parks and Public Works.

MOVED by Councilmember Mayhew **SECOND** by Ross to approve a Separation Agreement with Daniel Marcinko, Director of Parks and Public Works and authorize the Mayor to sign . Discussion. Motion **CARRIED** 5 to 0.

ADJOURNMENT

There being no further business to come before the Council, Mayor Larson adjourned the meeting at 9:43 PM.

Matthew R. Larson, Mayor

Attest:

Jodi Warren/MMC City Clerk

Minutes recorded by
Jodi Warren, City Clerk