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**Finance Department  
Staff Report  
May, 2019**

**Department Update**

The Purchasing Policy and Matrix has had its first reading in front of Council. This policy and supplemental comprehensive guide document will serve to increase internal controls and provide staff with a straightforward guide for all City purchases. Staff hopes to have this Ordinance adopted by the end of June for implementation in July.

The CIP Staff Committee has ranked all proposals and Finance staff has created a cash flow model to strategically schedule projects with complimenting or project specific revenue. The CIP Staff Committee and Finance staff are in the final stages of cementing details and should be ready for executive presentation in mid-June.

Finance staff has been working closely with the IT Project Manager in charge of a new ERP system. Each member of the finance staff has been interviewed by the project manager and have provided follow-up information as requested in preparation for an RFI/RFQ.

The Annual Financial Report for 2018 has been completed, filed, and posted to the City's website.