

**REGULAR MEETING
OF THE SNOQUALMIE CITY COUNCIL**

May 28, 2019

City Hall – Council Chambers
38624 SE River Street

Mayor Larson called the meeting to order at 7:00 PM. Councilmember Holloway led the Pledge of Allegiance.

PRESENT

Mayor Larson

Council members

Bob Jeans

Bryan Holloway

James Mayhew

Matt Laase

Sean Sundwall

Peggy Shepard

Staff

Jodi Warren, City Clerk

Bob Sterbank, City Attorney

Perry Phipps, Police Chief

Mark Hofman, Director of Community Development

Dan Marcinko, Director of Parks and Public Works

Robert Hamud, Director of Finance

Mark Correira, Fire Chief

Nick Almquist, Police Captain

Joan Pliego, Communications Coordinator

Brian Krause, Project Engineer (left @ 8:20)

Jeff Hamlin, Engineer (left @ 8:20 PM)

Todd Saxberg, Operations Manager (left @ 8:20 PM)

James Wharton-Hess Management Fellow
(Left @ 8:15 PM)

Drew Bouta, Accountant (left @ 8:15 PM)

Jimmie Betts, IT System Support

Mark Gerken, IT System Support

ABSENT

Council

Katherine Ross

Staff

Bob Larson, City Administrator

PJ Rodriguez, Director of Information Technology

Debra Vigil, Director of Admin Services

MOVED by Councilmember Jeans **SECOND** by Councilmember Mayhew to excuse the absence of Councilmember Ross from the May 28, 2019 meeting. Motion **CARRIED** 6 to 0.

APPROVAL OF AGENDA

MOVED by Councilmember Holloway **SECOND** by Councilmember Mayhew to approve the consent agenda as stated. Discussion.

Councilmember Shepard that Agenda Bills 19-049, 19-051, 19-053 and the Warrants be removed from the Consent Agenda.

Councilmember Sundwall requested that Agenda Bill 19-058 be added to the Parks and Public Works Committee under reports.

Point of Order by Councilmember Holloway to confirm what agenda bills were pulled.

Motion, as amended, **CARRIED** 6 to 0.

PUBLIC HEARINGS, PRESENTATIONS, PROCLAMATIONS AND APPOINTMENTS

Proclamations

Mayor Larson proclaimed June 7, 2019 as Gun Violence Awareness Day. Ashlee McDonald, Communications Lead for the Issaquah, Sammamish, Snoqualmie Valley Moms Demand Action accepted the proclamation.

Presentation

Chirag Vedullapalli and Max Madani, representing the Mt Si High School ASB gave a presentation about a potential "Wildcat Way" street name.

MOVED by Councilmember Shepard **SECOND** by Councilmember Sundwall to refer "Wildcat Way" to the Planning Commission. Motion **CARRIED** 6 to 0.

CITIZEN COMMENTS

No citizen comments.

CONSENT AGENDA

Minutes May 13, 2019 - Council meeting minutes

AB19-056 Resolution 1497 declaring surplus property and authorizing the sale of surplus property

The City Council passed Resolution 231 establishing a procedure for the sale of surplus city property. The Resolution calls for the City Council to pass a Resolution in order to sell City property. The City of Snoqualmie finds itself in possession of surplus property that is appropriate to sell.

AB19-041 Amendment to Interlocal Agreement between the Cities of Issaquah, Snoqualmie and North Bend for Police Dispatch and Records Management Services

The proposed amendment to the Interlocal Agreement serves to continue dispatch and records management services for an additional 5-year period. It includes a 3% escalator for each year, which is a reduction from the previous agreement which was 5% per year. Cost savings over the length of this agreement is \$51,813.05. A portion of the amount owed will be paid by the City of North Bend, which is based on the calls for service for that month.

MOVED by Councilmember Holloway **SECOND** by Councilmember Shepard to approve the consent agenda as stated. Discussion. Motion **CARRIED** 6 to 0.

ORDINANCES

Finance and Administration Council Committee

AB19-048 Ordinance Amending Ordinance 1210 Adopting The 2019-2020 Biennial Budget

Beginning February 8, 2019, a severe winter storm (the "Snow Event") disrupted services and caused hazardous driving conditions. The Mayor declared a state of emergency and Council ratified the declaration. In response to the Snow Event, the City of Snoqualmie incurred expenditures of \$268,031. The intent of this ordinance is to amend the 2019-2020 Biennial Budget to cover Snow Event expenditures out of the Contingency Reserve Fund.

MOVED by Councilmember Holloway **SECOND** by Councilmember Jeans to adopt Ordinance No. 1213 amending Ordinance 1210 adopting the 2019-2020 Biennial Budget. Discussion. Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

Point of Order by Councilmember Laase to inquire why the items removed from the consent agenda were not being addressed. Mayor Larson stated that they were not Ordinances and would be addressed during reports.

AB19-057 Ordinance Amending Chapter 2.90 Of The Snoqualmie Municipal Code Delegating Authority To Sign Certain Minor Contracts And Emergency Contracts Without Prior City Council Approval; Adopting A Comprehensive Purchasing, Professional Services And Public Works Contract Matrix; And Providing For Severability And An Effective Date

Pursuant to 35A.11.020 RCW, the City of Snoqualmie is authorized to contract and be contracted with, by and through the City Council acting as the City's legislative body. it would promote efficiency in government for the City Council to amend the Snoqualmie Municipal Code provisions pertaining to purchasing and contracting, to delegate authority to City staff to sign certain minor contracts without prior City Council approval, to increase the dollar amount of other minor contracts that the

Mayor or City Administrator may execute without prior City Council approval, and to adopt a comprehensive matrix specifying the dollar amounts, the applicable competitive process (if any) and applicable signature approval authority for purchasing, professional services and public works contracts, including any contracts awarded via use of the small works roster, and to adopt updated vendor purchasing list and small works roster procedures.

Councilmember Holloway introduced this proposed Ordinance. It will be considered for action on June 10, 2019. Discussion.

MOVED by Councilmember Holloway **SECOND** by Councilmember Laase to change the word "personal" to "purchased". Discussion. Motion **CARRIED** 6 to 0.

Public Safety Council Committee

AB19-047 Ordinance Amending Snoqualmie Municipal Code Section 10.35.040 To Require The Wearing Of A Helmet While Operating Any Wheeled Device On City Property, And Providing For Severability And An Effective Date.

Chapter 10.35 of the Snoqualmie Municipal Code regulates the use of wheeled recreational devices and motorized foot scooters within the City of Snoqualmie. SMC Section 10.35.010(D) defines "City property" as "any park, parking lot, municipal facility or other real property owned by the city;" but the helmet requirement set forth in Section 10.35.040 does not apply to operation of wheeled recreational devices on City property such as City parks. It has been determined that it is in the public health, safety and welfare to apply the requirement to wear a helmet to operation of wheeled recreational devices (such as skateboards) while on any City property, including but not limited to the Snoqualmie Skatepark

MOVED by Councilmember Jeans **SECOND** by Councilmember Holloway to adopt Ordinance No. 1214 Amending Snoqualmie Municipal Code Section 10.35.040 To Require The Wearing Of A Helmet While Operating Any Wheeled Device On City Property, And Providing For Severability And An Effective Date. Discussion. Motion **CARRIED** 6 to 0.

Council Committee Reports

REPORTS

Parks and Public Works Council Committee

AB19-049 Sewer Participation and Easement Agreement Between City of Snoqualmie and Mr. Joseph G. Illig and Mrs. Kim T. Illig regarding King County Tax Parcel 3728300280

Mr. and Mrs. Illig requested sewer service from the City for the property located at 38028 SE 88th, parcel number 3728300280, located in unincorporated King County. Snoqualmie Municipal Code (SMC 13.04) allows properties to be connected to the sewer system and served when the owner executes a standard participation contract and the City Council concurs. Authorizing the Sewer Participation Agreement will allow City staff to issue a utility permit and issue the certificate of sewer availability as needed.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Laase to approve the Sewer Participation and Easement Agreement Between City of Snoqualmie and Mr. Joseph G. Illig and Mrs. Kim T. Illig regarding King County Tax Parcel 3728300280 and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

AB19-051 Sewer Participation and Easement Agreement Between City of Snoqualmie and Mr. Paul D. Washburn and Mrs. Cindy L. Washburn Regarding King County Tax Parcel 3124089102

Paul requested sewer service from the City for the property located at 8209 384th AVE SE, parcel number 3124089102, located in unincorporated King County. Snoqualmie Municipal Code (SMC 13.04) allows properties to be connected to the sewer system and served when the owner executes a standard participation contract and the City Council concurs. Authorizing the Sewer Participation Agreement will allow City staff to issue a utility permit and issue the certificate of sewer availability as needed.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Holloway to approve the Sewer Participation and Easement Agreement Between City of Snoqualmie and Mr. Paul D. Washburn and Mrs. Cindy L. Washburn Regarding King County Tax Parcel 3124089102 and authorize the Mayor to sign. Discussion. Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

AB#19-058 Resolution 1498 accepting and agreeing to comply with Washington State Department of Transportation Local Agency Agreement for Downtown Redevelopment Project Phase 3A.

The City has applied for and received an approximately \$547,168 federal grant allocated through the Puget Sound Regional Council and administered by the Washington State Department of Transportation ("WSDOT"). In order to obligate the federal funds, the City must execute a Local Agency Federal Aid Project Prospectus ("Prospectus") describing the Project and setting forth the local agency (i.e., City) match and federal fund amounts for the Preliminary Engineering ("P.E.") phase of the Project, and enter into a Local Agency Agreement with WSDOT in which the City accepts and agree to comply with the Local Agency Agreement requirements during the course of the Project.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Holloway to adopt Resolution 1498 accepting and agreeing to comply with Washington State Department of Transportation Local Agency Agreement for Downtown Redevelopment Project Phase 3A. Discussion. Motion **CARRIED** 6 to 0.

Community Development Council Committee

AB#19-054 Approval of Lodging Tax Advisory Committee Recommendation for Spring 2019 Funding Allocations

The Lodging Tax Advisory Committee (LTAC) is responsible for requesting, receiving and evaluating applications requesting funds for tourism-related programs in Snoqualmie; determining eligibility of the applicants; and providing a recommendation of hotel/motel tax allocations to the City Council. According to RCW 67.28.1816 section 2(b)(ii), "The municipality may choose only recipients from the list of candidates and recommended amounts provided by the local lodging tax advisory committee."

MOVED by Councilmember Mayhew **SECOND** by Councilmember Jeans to approve Lodging Tax Advisory Committee Recommendation for Spring 2019 Funding Allocations. Discussion.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Mayhew to strike funding for the Chamber of Commerce from this action. Discussion.

MOVED by Councilmember Holloway **SECOND** by Councilmember Mayhew to call the question. Motion **CARRIED** 6 to 0.

Motion to strike funding for the Chamber of Commerce from the approval **CARRIED** 6 to 0.

Main Motion, as amended, **CARRIED** 6 to 0.

Finance and Administration Council Committee

Approval of Warrants

Claims/Warrant Report -

MOVED by Councilmember Holloway **SECOND** by Councilmember Sundwall to approve the Warrant/Claims as stated in the Claims Approval Report. Discussion.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Mayhew to call the question. Motion **CARRIED** 6 to 0.

Motion **CARRIED** 5 to 1 with Councilmember Shepard voting against.

Public Safety Council Committee

AB#19-052 Police Department Narcotics K-9

The Police Department wishes to implement a Narcotic Detection K9 Program. This will increase the number of drug arrests, enhance community safety and promotes officer longevity.

MOVED by Councilmember Jeans **SECOND** by Councilmember Holloway to approve implementation of Narcotics K9 authorizing the Mayor to sign. Discussion.

MOVED by Councilmember Sundwall **SECOND** by Councilmember Laase to change the motion to "explore viability and further investigate a Narcotics Canine. Motion **CARRIED** 6 to 0.

Motion **CARRIED** 6 to 0.

Councilmember Jeans stated that wildfire danger and specialized training will be coming forward soon.

AB19-053 Fireworks Stand Permit for J and M

Per SMC 8.30.030 (C) the Fire Chief shall submit an application to Council for approval to allow the retail sales of fireworks to be sold within City limits. J and M, LLC has applied for a fireworks stand permit to sell fireworks from June 28, 2019 to July 4, 2019 on the IGA Snoqualmie Ridge parking lot at 7730 Center Blvd SE. The Fire Chief has reviewed the application and found it to be complete and in compliance with all requirements of the State statute and regulations of SMC 8.30.

MOVED by Councilmember Jeans **SECOND** by Councilmember Holloway to approve a Fireworks Stand Permit for J and M. Discussion. Motion **CARRIED** 6 to 0.

COMMITTEE OF THE WHOLE

Discussion – Town Hall Ad Hoc Committee

MOVED by Councilmember Holloway **SECOND** by Councilmember Sundwall to unassign the current Ad Hoc Committee and assign Councilmembers Jeans, Mayhew and Sundwall to a Council Ad Hoc Committee focused on community engagement. Discussion. Motion **CARRIED** 6 to 0.

STAFF REPORTS

Mayor Larson stated that staff reports are verbal the second meeting of the Month.

ADJOURNMENT

There being no further business to come before the Council, **MOVED** by

Councilmember Holloway **SECOND** by Councilmember Laase to adjourn the meeting.
Mayor Larson adjourned the meeting at 8:52 PM.

Matthew R. Larson, Mayor

Attest:

Jodi Warren/MMC City Clerk

Minutes recorded by
Jodi Warren, City Clerk